



**Sage Properties Corp. o/a Sage Utilities**  
115, 1925-18 Ave NE  
Calgary, AB T2E 7T8  
403.478.9661

November 8, 2021

Sent via email

Dear Resident,

Thank you for your patience during our billing transition from Corix to Sage.

Please be advised that Corix processed a pre-authorized payment on November 4<sup>th</sup> for your October invoice (billing period ending September 25, 2021). Therefore, Sage Utilities will NOT be processing its pre-authorized payment for November 15, 2021 for your November invoice (billing period ending October 25, 2021). Your first pre-authorized payment for Sage will be withdrawn on December 3, 2021.

We sincerely apologize for the confusion. The pre-authorized debit taken by Corix on November 4<sup>th</sup> will be reflected as a payment on your December 1, 2021 invoice and will be applied to the balance showing on your first Sage Invoice issued for the billing period ending October 25, 2021.

Please be advised of the following pre-authorized payment schedule going forward:

- Friday December 3<sup>rd</sup>, 2021 for the November 1<sup>st</sup> invoice for billing period ending October 25, 2021
- Tuesday January 4<sup>th</sup>, 2022 for the December 1<sup>st</sup> invoice for billing period ending November 25, 2021
- Friday February 4<sup>th</sup>, 2022 for the January 2<sup>nd</sup> invoice for billing period ending December 28, 2021

I appreciate your patience as we reconcile payments collected by Corix and payments submitted directly to Sage to ensure your amount owing is accurate for the December 1, 2021 Invoice. No late payment penalties will be assessed at this time.

Kind regards,  
Erin Leson  
CFO & COO  
Sage Properties Corp.